

Media Production
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Documented Self Inspections/Observations

AllPro USA has implemented the following procedures for the documentation and observations of safety issues while at a project site, or when preparing to leave for a project.

- Prior to leaving for a project site be sure to check your equipment. If you notice anything sub standard immediately fix or replace. DO NOT use any equipment that is not safe while on the job.
- If you are a driver be certain to do a walk around of your vehicle before leaving for a job site. Take note of any visible safety issues such as under inflated tires, mirrors or windows that may have a crack, or doors/tailgates that are not opening and closing properly
- Check that your vehicle safety lights are working properly. Also make sure all safety signage of the sides of the vehicle or tailgate are clear and visible. If the safety signage is not clear be sure to have the vehicle washed before leaving for the job site.
- UAV equipment must be carefully inspected prior to flight. Carefully check all propeller blades for damage. Blades that are in any way damaged or worn must be replaced immediately. Check

that your controller and all batteries are fully charged. DO NOT fly your UAV using a less than fully charged battery. Be sure you have your FAA Pilot License with you at all times.

• If you observe any team member that is not conducting themselves in a safe manner, speak with them about what you see. If they do not correct the issue you must report the incident to your group leader. Depending on the seriousness of the incident you may be required to complete a Safety Incident Report.

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